

D. J. Assl

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## FINANCE COMMITTEE MINUTES

The March 29, 2012 meeting of the Orleans Finance Committee (FinCom) was convened by Chairman Ms. Gwen Holden-Kelly at 7:00 p.m. in the Nauset Room of the Orleans' Town Hall. Present constituting a quorum were Members Mr. Mark Carron, Mr. Dale Fuller, Mr. John Hodgson, Mr. Paul Rooker, and Mr. William Weil. Members absent were Mr. Ed Barr, Mr. Rick Sigel, and Mr. Larry Hayward.

### Guests:

Mr. Jon Fuller, Selectmen liaison

### Public Comment

None

### Review of Handouts 00:40 on Video Tape

Chairman Ms. Holden-Kelly supplied a transfer request from Mr. David Withrow for unemployment invoices in the amount of \$9,282.96, a news conference notice from the Orleans Water Alliance to be held at the Barley Neck Inn on Monday, April 2, at 3:00 PM, a copy of the latest town audit report from Roselli, Clark & Associates which was presented to the Board of Selectmen (BOS) on March 28th, a letter from the Orleans Community Playground Committee, a letter from Mr. David Withrow concerning the cost per pupil issue, a spreadsheet supplied by Dr. Hoffman concerning the regional health insurance calculations, and the latest draft copy of the Warrant Articles.

Mr. Carron and Mr. D. Fuller both stated the audit report was very well written, that the presentation given was very informative and that the town received high marks along with recommendations to follow-up on.

The Orleans Water Alliance requested a thirty minute timeslot at a future meeting to give a presentation on their Orleans Affordable Water Quality Improvement Plan. The committee agreed to schedule them at our April 19<sup>th</sup> meeting.

### Approval of Minutes & Transfer Request 11:46 on Video Tape

On a motion made by Mr. Weil, seconded by Mr. Carron, the minutes of the March 22nd Finance Committee meeting was approved 5-0-1 with Mr. D. Fuller abstaining.

On a motion made by Mr. Carron, seconded by Mr. Hodgson, the transfer request from the reserve funds in the amount of \$9,282.96 in accordance with Chapter 40 Section 6 of the Massachusetts laws submitted by Mr. David Withrow to pay for unemployment invoices received through March 29 was approved 6-0-0.



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### **FY13 Warrant and Budget Reviews 16:26 on Video Tape**

**Mr. Carron reconsidered the motion, seconded by Mr. D. Fuller concerning the warrant article to Fund Elected Officials Salaries in the amount of \$5,350 and was approved 6-0-0. On a motion made by Mr. Carron, seconded by Mr. D. Fuller, the warrant article to Fund Elected Officials Salaries in the amount of \$8,100 was approved 5-0-1 with Mr. Hodgson abstaining.**

The article to fund the Rehabilitation of Water Tank #2 was discussed and since the bids for the project have not been completed the committee withheld voting on this article.

**On a motion made by Mr. Carron, seconded by Mr. Weil, the warrant article to fund Engineering for Water Tank #1 was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to fund the Fire Department Study was approved 6-0-0.** Mr. Weil will get copies of the Chatham and Mashpee Fire Department studies that were previously done for the committee to review.

Voting on the article to fund the Purchase of Two New Outboard Motors for the Fire Department's Boat in the amount of \$36,000 was put on hold until we get clarification that these funds will cover the complete cost including installation. Mr. Weil will follow-up with Chief Quinn to obtain the details of the actual costs.

Voting on the article to authorize the lease of the Nauset Beach Concession stand was put on hold until the committee receives a copy of the lease to review.

Voting on the article to Authorize Intergovernmental Agreements for Renewable Energy was put on hold until the Renewable Energy Committee completes the study for alternative options versus the CVEC lease.

**On a motion made by Mr. D. Fuller, seconded by Mr. Carron, the warrant article to Amend Pleasant Bay Resource Management Plan was approved 6-0-0.**

A motion by Mr. Carron was withdrawn concerning the article to Transfer Free Cash as the committee usually votes on this just prior to the Town Annual meeting when the amount of funds will be posted.

Mr. Carron asked questions concerning the article to Adopt MGL Chapter 44 Section 531/2 Revolving Accounts that need to be answered. The questions that need to be answered are do all the remaining balances revert to the surplus revenue account and how is it being monitored. Ms. Holden-Kelly will contact Mr. Withrow to answer our questions.



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**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to fund the OPEB Stabilization in the amount of \$150,000 was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to fund the General Stabilization in the amount of \$100,000 was approved 6-0-0.**

On a motion made by Mr. Carron, seconded by Mr. D. Fuller, the warrant article to fund the Building and Facility Maintenance Stabilization fund in the amount of \$365,000 was withdrawn as the committee would like to see the final wording and written summary of the article before we vote on this article. The main question is how will this affect each of the department's capital maintenance line items.

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to fund the Group Health Insurance Mitigation in the amount of \$101,088 was approved 6-0-0.**

The voting on the articles to fund the Chamber of Commerce and Human Services Agencies were withheld until those committees complete their presentations to the BOS.

The FinCom decided that no votes are required for the articles that Amend the General and Zoning By-Laws (listed on pages 22 to 30) as there is no financial impact to the budget.

**On a motion made by Mr. Carron, seconded by Mr. Weil, the warrant article to fund the Open Space Acquisition in the amount of \$120,000 was approved 6-0-0.**

### **FY13 Special Warrant Reviews 119:20 on Video Tape**

**On a motion made by Mr. Carron, seconded by Mr. Weil, the warrant article to transfer Available Funds to Police Department Detail Account in the amount of \$12,000 was approved 6-0-0.**

The voting on the article to fund the Reinstatement of Sgt. Norton was withheld as the dollar amount has not been determined as of yet.

On a motion made by Mr. Carron, seconded by Mr. D. Fuller, the warrant article to fund the Fire Department Overtime Account in the amount of \$69,000 was withdrawn as we need further clarification of the request. Mr. Weil will contact Chief Quinn to answer the FinCom's questions about how he came up with the figure of \$69,000 and what was the cause of the shortage.



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**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to transfer Available Funds to Fire Department Salary Account in the amount of \$34,000 was approved 6-0-0.**

There was a lengthy discussion concerning the Hubler and Gavigan properties and the funding to repair the Hubler property for seasonal housing since both property buildings are to be demolished in FY14. **On a motion made by Mr. Carron, seconded by Mr. D. Fuller, the warrant article to transfer Available Funds to Parks and Beaches Expense Account in the amount of \$36,000 was not approved 0-5-1 with Mr. Rooker abstaining.**

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to transfer from the Highway Department Salary Account to their Capital Outlay Account in the amount of \$11,000 for an asphalt hot box was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to transfer from the Water Department Surplus Account to the Water Department Expense Account in the amount of \$13,000 to repair a generator was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Weil, the warrant article to transfer from the Finance Group Health Account to their Unemployment Account in the amount of \$15,000 was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to transfer from the Snow Library Department Capital Outlay Account for replacement of heating system to their Capital Outlay Account for replacement of the front door in the amount of \$15,000 was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to transfer from the Town available funds to their Legal Expense fund in the amount of \$25,000 was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Weil, the warrant article to Reauthorize Funds from Article 7 of 2009 in the amount of \$69,827 to use for waste water management planning activities was approved 6-0-0.**

**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to fund Consultant Services for the Police Chief Search in the amount of \$10,000 was approved 6-0-0.**



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**On a motion made by Mr. Carron, seconded by Mr. Hodgson, the warrant article to Authorize Gullquist Bond Prepayment in the amount of \$230,000 was approved 6-0-0.**

**Other Business:** *183:54 on Video Tape*

The committee discussed the spreadsheet supplied by Dr. Hoffman concerning the Regional Health Insurance Calculation. We found the numbers supplied hard to understand.

The committee also discussed the letter from Mr. David Withrow concerning the calculation error concerning the cost per pupil in the Orleans Elementary School (OES). A question that the committee needs to be answered is what the actual administration cost per pupil is for the OES.

Mr. Carron supplied a copy of Ms. Cheryl Andrews (County Delegate for Provincetown) speech to the Provincetown BOS concerning the Special Commission on County Governance recommendations to reorganize the County Government. Mr. Carron stated we should follow-up with this at a future date and possibly schedule our County Commissioner Delegate Mr. Christopher Kanaga to come in and discuss the issues. Ms. Holden-Kelly felt we definitely need to be in the loop but we should first let the BOS have the hearing. If we do have an issue with one or more of the proposals after the hearing we could set up a meeting.

**Adjournment:** *196:02 on Video Tape*

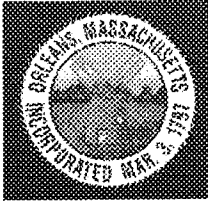
**There being no further business before the committee the meeting was adjourned at 10:17p.m.**

Respectfully submitted

William Weil  
Secretary

**Next Meeting:**

*FinCom meeting April 5, 2012 at 7:00 pm in the Nauset Room at the Town Office Building.*



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### **Follow-Up Items**

- Discussion of adequacy of existing business management resources in Fire Department and consideration of possible FinCom recommendation to the Board of Selectmen on this issue
- Chief Quinn – report on Brewster’s use of a new ambulance using an existing box
- Better understanding of the flow of income generated by fees.
- Review merits of staying involved in the Old Kings Highway Historical District
- Financial concerns with vehicle and equipment replacement list
- Discussion of possible FinCom recommendation to the Board of Selectmen regarding filling position of Water Superintendent
- Turn back issue averages \$500,000
- Tour the Water Facility
- Administration Costs for the OES